

**Policy #: 201415**  
**Section: Financial**  
**Subject: Late Payments and Outstanding Balances**

It is understood that there may be, for whatever circumstances, a time when payments cannot be made or financial assistance is required. The BMHA holds a position that this is a sensitive matter and will be treated accordingly. It must also be understood that the only recourse the association has is to place the family in 'not good standing' and remove that player from the active roster.

**Special Payment Program**

The BMHA office will maintain a list of families that must make special payment arrangements. Payments from families on this list must be made in the office by cash, debit, credit card or by direct deposit. Other arrangements may be considered, but, cheques will no longer be an acceptable form of payment.

If an alternative payment schedule is made, it is important to note that the dates must be strictly adhered to. Failure to meet modified payment schedules will result in immediate cessation of play.

**NSF/Missed Payment Procedure**

1. A \$60 fee for each NSF cheque received will be immediately added to the players account to offset bank charges.
2. Upon discovery of the returned NSF cheque, a call and email will be placed from the BMHA office to the family.
3. The family will then have 2 business days after initial notification to contact the office and arrange for repayment.
4. If payment is not received within 5 business days of notification from the office, the player will be removed from active roster until the account is brought back into good standing.
5. After 2 non payments are received, the family will automatically be added to the Special Payment List or withdrawn from the program.

**Assistance Programs**

The BMHA maintains a list of financial assistance programs that certain players may qualify. Please contact the office for information or application.